

2022 ECBA Facility Rental Fees

The ECBA facility rates listed below are for spaces during normal ECBA business hours. They include use of the specific space reserved, available AV equipment, parking, coffee/tea/water/soda, WiFi, and limited photocopies if needed. Breakfast and/or lunch can be ordered at an additional cost.

Room(s) available with COVID restrictions:	Large Conference Room (Board Room), accommodates 8 people
	Medium Conference Room (Lawyer's Lounge), accommodates 4-5 people
	Small Conference Room, accommodates 4 people
	The Will J. Schaaf and Mary B. Schaaf Education Center, accommodates 16 people

ECBA Member Fees – Headquarters:

Person reserving the room must be present for meeting.

- Meeting with handicapped client, no cost
- Deposition, no cost
- Arbitration (panel chair is an ECBA member), no cost
- Mediation (includes up to 3 rooms), \$125.00 – four hours or fewer
- Mediation (includes up to 3 rooms), \$175.00 – five to seven hours
- Zoom conferencing (minimum 1 hour), \$100.00/hour

ECBA Member Fees – Schaaf Education Center:

- Meeting with handicapped client, no cost
- Deposition, no cost
- Arbitration (if panel chair is an ECBA member), no cost

Non-Member Fees – Headquarters:

- Deposition, \$100.00 – four hours or fewer
- Deposition, \$175.00 – five to seven hours
- Arbitration (panel chair is non-member), \$100.00 – four hours or fewer
- Arbitration (panel chair is non-member), \$175.00 – five to seven hours
- Mediation (includes up to 3 rooms), \$125.00 – four hours or fewer
- Mediation (includes up to 3 rooms), \$175.00 – five to seven hours
- Zoom conferencing (minimum 1 hour), \$150.00/hour
- External organization meetings/events, \$100.00 – four hours or fewer
- External organization meetings/events, \$175.00 - five to seven hours

Non-Member Fees – Schaaf Education Center:

- Deposition, \$100.00 – four hours or fewer
- Deposition, \$175.00 – five to seven hours
- Arbitration (panel chair is non-member), \$100.00 – four hours or fewer
- Arbitration (panel chair is non-member), \$175.00 – five to seven hours
- Educational programming/meetings/events, \$200.00 – four hours or fewer
- Educational programming/meetings/events, \$300.00 - five to seven hours

Cancellation Policy: Members will be charged \$25 for room set-up if cancellation is less than 24 hours in advance of scheduled use. Non-member will not receive a refund if cancellation is less than 24 hours in advance of scheduled use.

Contact the ECBA office at 814-459-3111 or email jskresge@eriebar.com.